



4525 Main Street, Suite 700
Virginia Beach, VA 23462

Date: September 2, 2025

Addendum #1

To: All Bidders

RE: RFQ VBDA-25-02

Below are the questions Economic Development received regarding this solicitation, and the subsequent responses.

#	Question	Response
1	Will the selected team be precluded from pursuing projects that have a Cost Participation Agreement that is facilitated by the Development Authority?	As the VBDA's design professional representative, conflicts of interest will need to be disclosed and avoided during the contract term. In most cases, VBDA will not permit its contracted design professional to also be representing other entities in which it is in direct negotiations with.
2	Will the selected team be able to pursue projects constructed by developers on Development Authority Owned Property?	As the VBDA's design professional representative, conflicts of interest will need to be disclosed and avoided during the contract term. In most cases, VBDA will not permit its contracted design professional to also be representing other entities in which it is in direct negotiations with.
3	Will the selected team be able to pursue RFPs for specific projects issued by the Development Authority? (for example the 19th Street Garage RFP)	As the VBDA's design professional representative, conflicts of interest will need to be disclosed and avoided during the contract term. In most cases, VBDA will not permit its contracted design professional to also be representing other entities in which it is in direct negotiations with.



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#	Question	Response
5	At the top of page 3, it states "Qualified respondents will have a demonstrated knowledge of applicable federal....". Is this related to federal environmental services & permitting, or is there a more complete list of federal regulations and codes to be addressed in the proposal?	Typical federal regulations under this contract may include environmental regulations and MUTCD standards.
6	What type of grant applications are anticipated, and for? (Brownfields? Federal?)	Potential grant applications could possibly include State site readiness grants through VEDP , and the Transportation Partnership Opportunity Fund through VDOT.
7	Is there a SWAM/MWBE requirement for this contract? If yes, do subconsultants count towards the requirement?	Yes, If the prime consultant subcontracts then they are required to subcontract to a SWaM Certified firm at least 50% of the planned subcontract amount.
8	Who currently holds the contract for these services?	VHB, Vanasse Hangen Brustlin
9	What is VBDA's budget for this contract? Are there any contract amount limits to individual firms?	There is no budget or guaranteed amount of work that will be authorized.
10	Does the responding firm have to submit and perform all of the services listed on page 2, or can we select a sub-set?	Sub-contracting is permitted and more than one contract may be awarded.
11	Can you clarify the following, under Description of Services: "Work orders under this contract may include the preparation of feasibility studies, condition assessments, planning and analysis, special testing and inspections, preparation of contract documents, design/build contract documents, and construction bidding and administration services. The selected firm will not be eligible to participate in any design/build solicitations and contracts resulting from these services." Does this mean the selected firm will prepare	Yes. As the VBDA's design professional representative, conflicts of interest will need to be disclosed and avoided during the contract term. In most cases, VBDA will not permit its contracted design professional to also be representing other entities in which it is in direct negotiations with.



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	bidding documents for future design/build projects (to be performed by others)?	
12	Will task orders under this contract also be pursued using design-bid-build contracts?	No.
13	Is there a page limit for the proposal?	There is not, however conciseness is appreciated.
14	How long is the contract length?	Per section III of the RFQ, the contract period shall consist of a term of 1-year with three (3) one-year renewal options.
15	Do the pursuing firms need to show experience with design-build projects and have their lead professional be certified by the Design-Build Institute of America (DBIA)?	No.
16	What is the estimated value for this project?	There is no guaranteed amount of work that will be authorized.
17	What is the start date for construction?	This is a request for qualifications and no construction work is guaranteed or being advertised with this solicitation.
18	Are there union requirements for this project?	No.
19	How many contracts will be awarded?	It is the intention of VBDA to select one or more Architectural and Engineering firms for this solicitation.
20	How long will it take to have a selection made?	Per section IX of the RFQ, Notice of Intent to award is anticipated in November 2025.
21	How will it be determined if one or multiple contracts are awarded?	The RFQs received will be considered against the selection criteria in section VI. Depending on the RFQs received, multiple contracts may be awarded to meet the diverse set of services listed in section IV.



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22	Will designs be used for design build contracts?	There is no guarantee that a design-build contract will result from the services advertised.
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All other specifications shall remain the same. Please acknowledge receipt of addendum by signing in the space provided below and returning this addendum with your ITB package.

Legal Business Name: _____

Acknowledgement: _____
(signature)