



City of Virginia Beach

PURCHASING DIVISION
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2401 COURTHOUSE DRIVE, 3RD FLOOR
VIRGINIA BEACH, VA 23456

03/22/23

Addendum #1

TO: All Proposers

FROM: John Tigert, City of Virginia Beach

RE: RFQ COVB-23-101021

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1. Questions that have been received by the City of Virginia Beach, and the subsequent responses, are specified beginning on page #2 of this addendum.

No.	Section & Page No.	Question/Comment	Owner Response
1.	4.03.A.1.a.2-4 (RFQ Page 14)	These sections refer to placing documents in Section 6 of the SOQ, but the RFQ limits sections to only five (5) total. Please confirm the documents requested in these sections should be placed in the section described as Section 5 - Appendices (RFQ page 18).	These sections should be placed in Section 5 – Appendices.
2.	4.03.A.5.e (RFQ Page 18)	As a privately held firm our audited Financial Statements are confidential. We can submit either a hard copy of the financial statements in a sealed envelope with the hard copy of the SOQ, or an electronic copy via password protected email directly to the City, or both. Since the financial information is proprietary, our firm does not normally include this in any printed proposals copied onto USB drives. Considering these constraints, please advise how the City would like to receive the audited financial statements.	The audited financial statements may be included in a separate sealed envelope with the hard copy of the SOQ. Do not email any response documentation.
3.	4.01 L (RFQ Page 13)	Please confirm page limitations for this pursuit. Does 50 pages double-sided = 100 pages or is it that 25 double-sided pages = 50 pages?	50 pages (or 25 double-sided pages)
4.	1b. 2) b) and 2A 2) (RFQ Pages 15 and 16)	Based on inclusion of Licensed LA as part of Design Manager role can a major subconsultant's specialized LA/Streetscape projects qualifications be used for one of the three Design Projects?	Clarification – RFQ as written notes Design Manager shall include a licensed PE <u>and</u> a licensed LA. The Design Manager shall at a minimum be a licensed PE. Being a licensed LA in addition to a licensed PE is not required. A major subconsultant's specialized LA/Streetscape project qualifications may be used for one of the three design projects.
5.	2A 1) a (RFQ Page 16)	Does “completed in the last 10 years” include design completion for project submissions or is this specific to construction completion?	Completed within last 10 years applies to Design Completion for Designers and Construction Completion for Builders
6.	1.02 (RFQ Page 5)	Will the contract allow revenue from SWAM firms that are part of the design team under the contractor as subcontractors to be counted as participation to meet the project SWAM goals. Please explain why the City would not want to allow design firms that are SWAM to participate on this contract and provide revenue under the City's small and disadvantaged program and only allow construction contractors to benefit from the City's program.	Yes.
7.	4.03 (RFQ Page 16)	MEP and architectural services are listed in the RFQ in section 4.03. Can you please confirm these services are required since there is no building or vertical construction as part of the contract?	Electrical services will be required for lighting. Minor architectural services may be beneficial to the project. Mechanical and plumbing services are not anticipated.

All other RFQ specifications shall remain the same. Please acknowledge receipt of addendum by signing in the space provided below, and returning this addendum with your RFQ submittal.

Legal Business Name: _____

Acknowledgement: _____
(signature)