

CITY OF VIRGINIA BEACH DEVELOPMENT AUTHORITY
July 18, 2023 MINUTES

The City of Virginia Beach Development Authority (“VBDA”) held its regular meeting on Tuesday, July 18, 2023, at 8:30 a.m. in the Economic Development Town Center Boardroom at 4525 Main Street, Suite 700, Virginia Beach, VA, pursuant to notice given by the Chair.

Full video of item presentations and discussions can be viewed on our website at the following link – <https://www.yesvirginiabeach.com/vbda>

MEMBERS PRESENT: Lisa M. Murphy, Chair
David Bernd, Secretary
William Brunke, Treasurer
Ronnie L. Parker, Commissioner
Michael J. Standing, Commissioner
Joseph E. Strange, Vice-Chair

MEMBERS ABSENT: William Brown, Commissioner
Nneka Chiazor, Commissioner
W. Taylor Franklin, Assistant Secretary
Penny Morgan, Commissioner
Guenter H. Weissenseel, Commissioner

CITY COUNCIL: City Councilman Michael Berlucchi
City Councilman Worth Remick

ADVISORS PRESENT: Alexander W. Stiles, Senior City Attorney
Kathy Warren, Director, Planning & Community Development
Michael R. Anaya, Project Development Planner III
Emily Archer, Project Development Manager
Charles J. Bauman, III, Business Development Coordinator
Paige Fox, Business Development Manager II
J. D. Hines, Civil Engineer & Project Manager
Letitia Langaster, Business Development Manager II
Matt Mader, Senior Land Development Engineer
Tecora McIntyre, Administrative Specialist I
Elisabeth D. Parker, Executive Assistant II
Katelyn Philleo, Business Development Representative I
Jeffrey L. Smith, Business Development Coordinator
Josh Spicer, Intern
Annagid Walker, Account Clerk III
Deborah Zywna, Planner III

REPORTED BY: Kathy M. Warren

RECORDED BY: Elisabeth D. Parker

Chair Lisa Murphy began the meeting at 8:32 a.m. and opened the floor for public comment.

OPEN FLOOR

No public speakers.

REGULAR MEETING

MEETING MINUTES

1. Approval of Meeting Minutes, June 20, 2023

MOTION: William Brunke
SECOND: Joseph Strange
APPROVED: 6-0-0

CONTRACTS

2. Approval to exercise the first Renewal Option for a term of five (5) years for office space located at 4525 Main Street, Suite 700, Virginia Beach, Virginia 23462 presented by Senior City Attorney Alexander Stiles.

Mr. Stiles requested this item be deferred to the next meeting.

INNOVATION PARK

3. Approval of construction design for AGI presented by Emily Archer.

Discussion:

City Councilman Worth Remick asked if Hudome Way is extended now or does it need to be extended. Ms. Archer explained that Hudome Way currently stops at a cul-de-sac but will be extended with the approved construction improvements starting this fall.

MOTION: David Bernd
SECOND: Michael Standing
APPROVED: 5-0-1

Chair Lisa Murphy abstained from the vote pursuant to the Conflict of Interests Act § 202-3114(E) and her letter of abstention is incorporated into these minutes.

ECONOMIC DEVELOPMENT INVESTMENT PROGRAM (EDIP)

4. Approval of a Resolution authorizing an EDIP Part “A” award in the amount of \$47,600 for Rinker Design Associates, P.C. presented by Letitia Langaster.

No Discussion.

MOTION: Ronnie Parker
SECOND: Joseph Strange
APPROVED: 6-0-0

5. Approval of a Resolution authorizing an EDIP Part “A” award in the amount of \$100,000 for Hermes Abrasives presented by Paige Fox.

Discussion:

Commissioner William Brunke asked if the state portion of the VEDP Virginia Jobs Investment Program will require a local match. Ms. Fox informed him that a local match is not required.

MOTION: David Bernd

SECOND: Joseph Strange
APPROVED: 6-0-0

ADMINISTRATIVE INFORMATION

- 6. VBDA Priorities: *No Discussion*
- 7. VBDA Members: *L. Murphy*

Discussion:

Chair Lisa Murphy announced Commissioner Ronnie Parker has been recommended as the liaison for the Military Economic Development Advisory Committee (MEDAC). He was recommended by Commissioner Joseph Strange who is stepping down from both MEDAC and the Authority at the end of August 2023. Ms. Murphy thanked Mr. Parker for stepping up and Mr. Strange for his service on both committees.

- 8. Director's Report: *No Discussion*

Chair Lisa Murphy moved to recess into a closed session.

RECESS TO CLOSED SESSION

The VBDA moved to recess into a closed session pursuant to the exemptions from open meetings allowed by Section 2.2-3711(A) of the Code of Virginia (1950), as amended, for the following purpose:

CONTRACTS: Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Va. Code § 2.2-3711(A)(29). (*District 2*) (*District 5*)

LEGAL MATTERS: Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, pursuant to Va. Code § 2.2-3711(A)(8). (*District 2*) (*District 5*)

PUBLICLY-HELD PROPERTY: Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Va. Code § 2.2-3711(A)(3). (*District 2*)

MOTION: William Brunke
SECOND: Joseph Strange
APPROVED: 6-0-0

RECONVENED INTO OPEN SESSION

CERTIFIED CLOSED SESSION

MOTION: William Brunke
SECOND: Joseph Strange
APPROVED: 6-0-0

Chair Lisa Murphy adjourned the meeting at 9:32 a.m.



Lisa M. Murphy, Chair



July 18, 2023

Ms. Elisabeth D. Parker
Clerk, Virginia Beach Development Authority
4525 Main Street, Suite 700
Virginia Beach, Virginia 23462

Re: Abstention/Disclosure Pursuant to Conflict of Interests Act § 2.2-3114(E)

Dear Ms. Parker:

Pursuant to the State and Local Government Conflict of Interests Act, I make the following declaration:

1. I am executing this written disclosure regarding the City of Virginia Beach Development Authority's discussion and/or vote on Architectural Graphics, Inc.'s request for approval of construction design for property being developed in the Innovation Park.
2. I have a personal interest in Willcox & Savage, P.C. located at 440 Monticello Avenue Suite 2200 Norfolk, Virginia 23510.
3. Willcox & Savage, P.C. provides services to Architectural Graphics, Inc.; therefore, I will abstain from voting on this matter.

Please record this declaration in the official records of City of Virginia Beach Development Authority. Thank you for your assistance.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lisa M. Murphy', with a long horizontal flourish extending to the right.

Lisa M. Murphy
Chair

LMM/AWS/csk