

CITY OF VIRGINIA BEACH DEVELOPMENT AUTHORITY

October 19, 2021 MINUTES

The City of Virginia Beach Development Authority (“Authority”) held their regular meeting on Tuesday, October 19, 2021, at 8:30 a.m. in the Economic Development Town Center Boardroom at 4525 Main Street, Suite 700, Virginia Beach, VA, pursuant to notice given by the Chair.

Full video of item presentations and discussions can be viewed on our website at the following link – <https://www.yesvirginiabeach.com/vbda>

MEMBERS PRESENT: Lisa M. Murphy, Chair  
Joseph Strange, Vice-Chair  
William Brunke, Treasurer  
W. Taylor Franklin, Assistant Secretary  
Penny Morgan, Commissioner  
Mike Standing, Commissioner  
Guenter Weissenseel, Commissioner  
Dorothy Wood, Commissioner

ADVISORS PRESENT: Taylor Adams, Deputy City Manager/Director of Economic Development  
Alexander Stiles, Senior City Attorney  
Kaitlen Alcock, Planning Department  
Emily Archer, Planner, Economic Development  
Charles Bauman, Senior Business Development Manager  
Devin Cowhey, Business Development Manager  
Antionette Fowlkes, Planning Department  
Destiny Harrell, Gather  
Vicki Kelley, VBDA Clerk  
Christina Kwon, Business Development Manager  
Emily Labows, Director of Cultural Affairs  
Letitia Langaster, Business Development Manager  
Paige McGraw, Business Development Manager  
Ihsane Mouak, Project Development Manager  
Lyndon Remias, City Auditor  
Antonio Gonzalez, City Auditor  
Brian Solis, Special Projects Manager, City Manager’s Office  
Svetla Tomanova, Marketing Assistant  
Kathy Warren, SGA Manager  
Ray White, Business Development Coordinator

REPORTED BY: Taylor V. Adams

RECORDED BY: Vicki Kelley

Chair, Lisa Murphy, began the meeting at 8:30 a.m.

**OPEN FLOOR**

No Public Speakers

**REGULAR MEETING**

**MEETING MINUTES**

1. Approval of Meeting Minutes, September 21, 2021.

MOTION: Dot Wood  
SECOND: Joseph Strange  
APPROVED: 7-0-0

Mike Standing arrived late.

**FINANCIALS**

2. The VBDA Fiscal Year Budget 2022 was presented by Brian Solis and approved.
  - See video of meeting
  - See presentation attached

MOTION: Taylor Franklin  
SECOND: William Brunke  
APPROVED: 8-0-0

**BRIEFING**

3. City Auditor, Lyndon Remias presented a follow up on the 2018 Economic Development Investment Program (EDIP) Audit.
  - See video of meeting
  - See presentation attached

**CONTRACTS**

4. Approval to exercise five-year renewal option of Management Agreement for Virginia Beach Golf Club, LLC.
  - See video of meeting
  - See presentation attached

MOTION: Dot Wood  
SECOND: Penny Morgan  
APPROVED: 8-0-0

**ECONOMIC DEVELOPMENT INVESTMENT PROGRAM (EDIP)**

5. Presentation on the approval of a Resolution authorizing an EDIP for Solid Structures was deferred to a future meeting due to item needing OLUCC approval prior to a request from the VBDA.
  - See video of meeting
  - See presentation attached
6. Approval of a Resolution authorizing an extension of time to satisfy conditions of a Commonwealth AFID Grant for Back Bay Brewhouse.
  - See video of meeting
  - See presentation attached

MOTION: Dot Wood  
SECOND: Guenter Weissenseel  
APPROVED: 7-0-1

William Brunke abstained from voting on this item and the letter of abstention is attached to these Minutes.

**ADMINISTRATIVE INFORMATION**

7. VBDA Priorities:
  - Discussion of a Holiday Celebration in December.

- i. Chair Murphy explained the Venue has not been decided.
- ii. She also shared the celebration was a line item on the budget and would be adhered to.

8. No discussion from the VBDA Members:

9. Director, Taylor Adams presented a certificate to Emily Labows, Director of Cultural Affairs, to celebrate her Twenty Years of service to the City of Virginia Beach.

**RECESS TO CLOSED SESSION**

The VBDA moved to recess into a closed session pursuant to the exemptions from open meetings allowed by Section 2.2-3711(A) of the Code of Virginia (1950), as amended, for the following purposes:

**PUBLICLY HELD PROPERTY:** Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Va. Code § 2.2-3711(A)(3). (Corporate Landing)

**CONTRACTS:** Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Va. Code § 2.2-3711(A)(30). (Corporate Landing) (Lynnhaven)

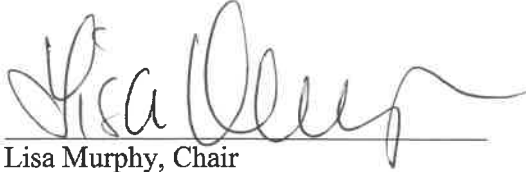
MOTION: William Brunke  
SECOND: Penny Morgan  
APPROVED: 8-0-0

**RECONVENED INTO OPEN SESSION**

**CERTIFIED CLOSED SESSION**

MOTION: William Brunke  
SECOND: Joseph Strange  
APPROVED: 8-0-0

Chair Murphy adjourned the meeting at 10:15am.



Lisa Murphy, Chair



October 19, 2021

Ms. Vicki L. Kelley  
Clerk, Virginia Beach Development Authority  
4525 Main Street, Suite 700  
Virginia Beach, Virginia 23462

Re: Abstention/Disclosure Pursuant to Conflict of Interests Act § 2.2-3114(E)

Dear Ms. Kelley:

1. I am executing this written disclosure regarding the City of Virginia Beach Development Authority's discussion and/or vote on the extension of time for Back Bay Brew House LLC (the "Recipient") to meet the performance criteria of the Governor's Agriculture & Forestry Industries Development fund award.

2. I have a personal interest in Brunke & Company, LLC located at 2809 S. Lynnhaven Rd., Suite 300, Virginia Beach, VA 23452.

3. Brunke & Company, LLC provides services to the Recipient, whose address is 1805 Kempsville Road, Virginia Beach, Virginia; therefore, I will abstain from voting on the proposed extension.

Please record this declaration in the official records of City of Virginia Beach Development Authority. Thank you for your assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "William J. Brunke", written in a cursive style.

William J. Brunke  
Treasurer

WJB/AWS