

CITY OF VIRGINIA BEACH DEVELOPMENT AUTHORITY  
July 20, 2021 MINUTES

The City of Virginia Beach Development Authority (“Authority”) held their regular meeting on Tuesday, July 20, 2021, at 8:30 a.m. in the Economic Development Town Center Boardroom at 4525 Main Street, Suite 700, Virginia Beach, VA, pursuant to notice given by the Chair.

Full video of item presentations and discussions can be viewed on our website at the following link – <https://www.yesvirginiabeach.com/about-us/virginia-beach-development-authority>

MEMBERS PRESENT: Lisa M. Murphy, Chair  
Joseph Strange, Vice-Chair  
William Brunke, Treasurer  
David Bernd, Secretary  
W. Taylor Franklin, Assistant Secretary  
William Brown, Commissioner  
Penny Morgan, Commissioner  
Guenter Weissenseel, Commissioner  
Dot Wood, Commissioner

ADVISORS PRESENT: Taylor Adams, Director of Economic Development  
Alex Stiles, Senior City Attorney  
Kaitlen Alcock, Planning Department  
Emily Archer, Senior Planner  
Charles Bauman, Senior Business Development Manager  
Devin Cowhey, Business Manager  
Connor Brophy, Economic Development Summer Intern  
Antionette Fowlkes, Planning Department  
Tony Gonzalez, Audit Manager  
Blake Huffman, Finance Accountant  
Vicki Kelley, VBDA Clerk  
Christina Kwon, Business Development Manager  
Paige McGraw, Business Manager  
Ihsane Mouak, Project Development Manager  
Olivia O’Bry, Executive Assistant to the Director  
Lyndon Remias, City Auditor  
Brian Solis, Assistant to the City Manager  
Svetla Tomanova, Marketing Assistant  
Kathy Warren, SGA Manager  
Ray White, Business Development Coordinator

REPORTED BY: Taylor V. Adams

RECORDED BY: Vicki Kelley

Chair, Lisa Murphy, began the meeting at 8:30 a.m.

**OPEN FLOOR**

No Public Speakers

**MEETING MINUTES**

1. Approval of Meeting Minutes, June 15, 2021.

MOTION: William Brunke  
SECOND: Joseph Strange  
APPROVED: 8-0-0

**FINANCIALS**

2. Blake Huffman gave the financial overview for May and June 2021.
- See video of meeting
  - See presentation attached

**Operating Account Summary: June 2021**

**Beginning Cash** **\$ 4,520,281**

**Significant Cash Receipts**

- ✓ \$18,080 VSBFA bond administrative fee share
- ✓ \$1,761 bank interest income

**Significant Cash Disbursements**

- ✓ \$13,390 to Globalinx for May conduit management fee
- ✓ \$13,390 to Globalinx for June conduit management fee
- ✓ \$33,884 to Vanasse Hangen Brustlin (VHB) for April engineering services
- ✓ \$10,000 to TIP Strategies for Strategic plan (payment 3 of 4)

**Ending Cash** **\$4,455,217**

**Incentive & Initiative Account Summary: June 2021**

**Beginning Cash** **\$ 2,653,698**

**Significant Cash Receipts**

- ✓ \$588,141 Atlantic Park Expense Reimbursement from City Capital Project

**Significant Cash Disbursements**

- ✓ \$357,399 Atlantic Park expenditures reimbursable from City Capital Project
- ✓ \$14,289 to Jones at 1888 for APZ1 fees reimbursable
- ✓ \$16,991 to Lingerfelt CP for final EDIP Part A payment (capital investment)
- ✓ \$93,431 to Apex Systems for initial EDIP Part A payment (employment)
- ✓ \$217,000 COF Reimbursement to State for LifeNet Health
- ✓ \$347,367 of Bio Initiative funding for management fees/reimbursable construction expenses

**Ending Cash** **\$2,142,606**

**BIO**

3. Approval of a FY22 Budget for Facility Logix.
- See video of meeting
  - See presentation attached

MOTION: David Bernd  
SECOND: Taylor Franklin  
APPROVED: 8-1-0\*

\*Dot Wood arrived at 8:36am.

### **VIRGINIA BEACH AMPHITHEATER**

4. Approval of the stormwater pipe and cave-in repairs.
  - See video of meeting
  - See presentation attached

MOTION: Dot Wood  
SECOND: Penny Morgan  
APPROVED: 9-0-0

### **AIRPORT INDUSTRIAL PARK**

5. Approval of two Conex Box installations in the parking lot for Alion Science and Technology Corporation for overflow storage.
  - See video of meeting
  - See presentation attached

MOTION: Dot Wood  
SECOND: Guenter Weissenseel  
APPROVED: 9-0-0

### **CORPORATE LANDING PARK**

6. Ihsane Mouak shared updates on the Corporate Landing Design Guidelines.
  - See video of meeting
  - See presentation attached

### **ECONOMIC DEVELOPMENT INVESTMENT PROGRAM**

7. Approval of a Resolution for a one-year extension for Prufrex USA Inc.
  - See video of meeting
  - See presentation attached to these minutes

MOTION: David Bernd  
SECOND: Taylor Franklin  
APPROVED: 9-0-0

### **ADMINISTRATIVE INFORMATION**

8. The members had no priorities to discuss.
9. The Chair announced Virginia Business Magazine featured “Influential Female Executives” article, and our Commissioner Nneka Chiazor made the list as well as Krista Costa with Divaris. Chair Murphy congratulated them both.
10. The Director introduced Economic Development new staff members.
  - Paige McGraw who joins us from the City Clerk’s Office
  - Devin Cowhey who joins us from Grow Smart
  - Christina Kwon who joins us from the City of New York

The Director also shared that we are still attempting to hire an Accountant and appreciate the help from Blake Huffman from the Finance Office filling in while we go through the process of finding a CPA, which has been difficult. We are much closer to filling this position than we were.

### **RECESS TO CLOSED SESSION**

The VBDA moved to recess into a closed session pursuant to the exemptions from open meetings allowed by Section 2.2-3711(A) of the Code of Virginia (1950), as amended, for the following purposes:

**PROSPECTIVE BUSINESS OR INDUSTRY:** Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement

has been made of the business' or industry's interest in locating or expanding its facilities in the community, pursuant to Va. Code § 2.2-3711(A)(5).

**PUBLICLY-HELD PROPERTY:** Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Va. Code § 2.2-3711(A)(3).

MOTION: William Brunke  
SECOND: Joseph Strange  
APPROVED: 9-0-0

**RECONVENED INTO OPEN SESSION**

**CERTIFIED CLOSED SESSION**

MOTION: William Brunke  
SECOND: David Bernd  
APPROVED: 8-0-0\*

\*Taylor Franklin stepped out prior to the certification of closed session.

Chair Murphy adjourned the meeting at 9:52am.

  
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Lisa Murphy, Chair